



District of Columbia Air National Guard

AGR Announcement

19-402



	OPENING DATE: 13 September 2019	CLOSING DATE: 13 October 2019
<p>APPLICATION MUST BE FORWARDED TO:</p> <p>IN ORDER TO RECEIVE CONSIDERATION NG.DC.DCANG.MBX.AIR-APPLY@MAIL.MIL</p>	<p>Position Title: IG Superintendent</p> <p>Max Grade: SMSgt (E8) Pending Control Grade Availability</p> <p>Min Grade: MSgt (E7) (Promotable)</p> <p>Must be AFSC: Any AFSC</p> <p>Appointment Status <input checked="" type="checkbox"/> Enlisted <input type="checkbox"/> Officer</p>	
<p>Position Location: 113th Wing Joint Base Andrews, MD</p>	<p>AREA OF CONSIDERATION: GROUP III All individuals eligible for entry into the DCANG</p>	
<p>INSTRUCTIONS FOR APPLYING: This office will NOT accept mailed applications. You must send applications electronically. Failure to submit all required documents as outlined below will result in your application not being considered for employment.</p>		
<p>AGR REQUIRED DOCUMENTS:</p>		
<ol style="list-style-type: none"> 1.) NGB 34-1 (<i>dated Nov 2013</i>) Application for AGR Position. https://www.ngbpdcc.ngb.army.mil/ngbforms/ 2.) Copies of the last five EPRs. 3.) Resume (<i>any format</i>). 4.) 3 References on a separate sheet of paper with email address and additional point of contact number(s). 5.) Report of Individual Personnel (RIP) from vMPF only (<i>must be dated within 60 days</i>). If clearance is expired you must obtain security memo from the Wing security manager. 6.) Current Passing Fitness Test from AFFMS II (<i>Per AFI 36-2905 – current within 12 months</i>). 7.) Letter of recommendation by unit commander. 8.) If missing documents, memo to board president required stating reason why documents are missing. 		
<p>*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 19-300 – SSGT DOE, JOHN A Email subject will be in the same format.</p>		
<p>Conditions of Employment: <u>National Guard Membership:</u> Prior to appointment to this position, selectee must be a member of the District of Columbia Air National Guard. <u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit. If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.</p>		
<p>Evaluation Process: Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. Incomplete applications will not be considered. It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.</p>		
<p>Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGR AR 690-600 / NGR AF 40-1614. http://www.ngbpdcc.ngb.army.mil/pubs/40/ngraf40_1614v2.pdf and ANGI 36-7 http://www.ngbpdcc.ngb.army.mil/publications.htm</p>		



The District of Columbia Air National Guard



DC is an Equal Opportunity Affirmative Action Employer

This announcement must be posted on unit bulletin boards until the day following the closing date.

Announcement Number: 19-402
Position: IG Superintendent
Brief Description of Duties: Advises the Inspector General on implementing the Air Force Inspection System, Complaints Resolution Program, and Fraud, Waste, and Abuse (FWA) Program and the Commanders' Inspection Programs (CCIP) at FOA/DRUs, wings and wing equivalents, MAJCOMs, and Headquarters Air Force. Senior Enlisted Leader/Advisor to the Inspector General. Plans, conducts, and monitors IG activities. Assists Wing IG on overall operation, administration, and management of inspections, Complaints Resolution, FWA Program, and Wing CCIP. Develops, establishes, and controls methods and procedures to implement IG policies and programs. Provides oversight and policy guidance concerning IG programs, plans, requirements, management, education and awareness initiatives. Maintains liaison with the Wing IG, wing inspection team members, MAJCOM/IG and SAF/IG as appropriate to receive, process, refer, and manage inspection information, resources, assets, and activities to support operation and management of the Air Force's Inspection and Complaints Resolution and FWA Programs. Serves as liaison within the functional community as well as with Gatekeepers as required. Knowledge of Air Force readiness and compliance objectives, enlisted leadership and management concepts and their relationship to mission accomplishment is mandatory. ARC Airmen must immediately enroll in the USAF SNCO Academy (correspondence or in-residence) course upon selection for inspections duty (if not currently enrolled/complete), and must complete the course within 12 months after attending the Air Force Basic Inspector or Training Course. Previous IG experience at the unit, wing, or MAJCOM highly desired. For entry and retention of this specialty, must meet requirements listed in AFI 90-201, The Air Force Inspection Program and AFI 90-301, Inspector General Complaints Resolution. Performs supervisory duties. Performs other duties as required.
Qualifications: <ol style="list-style-type: none">1. Must be able to retain a SECRET security clearance.2. For entry and retention of this specialty, must meet requirements listed in AFI 90-201, The Air Force Inspection Program.3. Have no record of civil conviction (other than minor offenses).4. Have no conviction by court-martial, non-judicial punishment, Unfavorable Information File, or open IG investigation in the official military personnel record.5. Completion of both IGTC-I (Inspections) and IGTC-Q (Complaints) is mandatory
Eligibility Requirements: <ol style="list-style-type: none">1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.2. Prior to entry into the AGR Program, member must be medically cleared by the 113th Medical Group.3. Must meet all eligibility requirements in accordance with ANGI 36-101.
AGR Employment Points of Contact: HR Specialist: SSgt Shailah Florvil, Shailah.Florvil.mil@mail.mil /202-685-8813 (DSN 325-8813) AGR Manager: CMSgt Adrienne Wilson, Adrienne.L.Wilson.mil@mail.mil /202-685-9925 (DSN 325-9925)